Valencia Borough Pennsylvania

Council Meeting Minutes – September 21, 2026

The meeting was called to order at 6:30 PM with the pledge of allegiance at the Valencia Borough municipal building at 61 Almira Street, Valencia PA 16059

In Attendance			
President Shanon McKenna	X	Mayor Lori Trosky	
Vice President Josh Zimmerman	X	Secretary and Treasurer Shannon McCall	X
Councilman Roger Grey	X	Maintenance Contractor Rich Trosky	6:51pm arrival

Visitors and Public Comment (Limited to 5 Minutes)

- Judy Goertz – observation
- Margie Little – observation
- Bob Martin – Resident and Pastor of the Church on the corner of Almira Street and Hays Street reported concerns of water runoff and was informed of ongoing stormwater management plans. Regulations for small storage structures and zoning application process also discussed.
- Bri Wilkinson – Resident informed Council of a privately hosted cookout, open to all residents, on October 10, 2026 at her home on Butler Street.

Monthly Standing Business

A. Motion to approve meeting minutes from 8/10/26 called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman
Motion to approve special meeting minutes from 8/31/26 called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman

B. Motion to approve and ratify expenses in the amount of $24,048.83 called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman

C. Motion to approve and ratify payroll in the amount of $1,025.83 called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman

Department Reports

1. Borough Maintenance
   a. Speed sign update – Rich discussed possible issues with wiring to keep the unit functioning and will assist a resident with tree cutting that is blocking a STOP sign.
   b. Repairing cracks, grates, and storm drain update – It has been determined the degree of need requires repaving.

c. Railroad street overgrown foliage – Light trimming of foliage blocking the right-of-way is complete and it was discussed that more extensive brush removal on the hillside could compromise the railway and bracing, which needs addressed by the railroad company. Secretary will follow up on report *see old business #4

New Business

1. PA DEP MS4 CEI audit report discussion was had in which the audit report from a site visit 8/18/26 was reviewed. Secretary informed of the professional assistance and ongoing planning to reach compliance with audit results.
2. Non-outage reports to Penn Power discussion was had regarding overgrown foliage near a power line that was reported to Penn Power via 1-800-720-3600.
3. 2027 Budget Draft was provided to Council to review for discussion at the next scheduled public meeting.
4. MS4 Audit report discussion – duplicate item, see #1
5. Trick-or-Treat scheduling discussion was had in which Council determined Trick-or-Treat for Valencia Borough will commence Saturday October 31, 2026, from 6:00pm to 8:00pm.
6. PADEP growing greener discussion was had in which Council reviewed a revised Scope of Work, Commitment Letter and Time Extension Request for the ongoing Growing Greener grant project with Adams Township.
   Motion to sign Commitment Letter called to a vote unanimous in favor
   Motion: Grey Seconded: Zimmerman
7. Winter Maintenance detail discussion was had to assist with completion of a pre-service questionnaire from Snow & Ice Management. Josh will assist Secretary with details.
8. 706B VFRA allocation discussion was had regarding completion of the 706B form for the volunteer fire relief association passthrough for Adams Area Fire District 42 relief association which were deposited on 9/16/26 to the general fund and paid on 9/21/26.

Old Business

1. 2027 Tax increase update – Council discussed plans to move forward with a local tax increase of 2.5 in millage for 2027 to assist with budget deficits. Secretary will follow up on necessary steps for completion.
2. Code of Conduct Policy update – no update
3. Property Maintenance and Nuisance Abatement Ordinance 232 and/or associated Resolution revision update – Council determined that no update is currently necessary and nuisance complaints will be reviewed if filed.
4. Railroad Street report update – Secretary followed up on a resident concern of railway bracing on the hillside along Railroad Street by calling Buffalo & Pittsburgh at 800-800-3490 on 8/19/26 to create service ticket #145736S. Secretary will follow up with Solicitor on next steps.
5. Lee Street turnback request update – no updates from resident.
6. Hazard Mitigation Plan & Municipal Emergency Management Coordinator update – no update
7. Road projects update – Josh discussed ongoing work with D. Aiken regarding assessments, project identification, contractor identification and cost projections of the Borough's roads. It has been determined that repaving a short stretch of road is costly.
8. Community functions / memorial garden update – There are two donated benches among flowers on the municipal building property in memory of a resident and Mayor Trosky's term.

9. Discussion with St. Barnabas on sharing costs for emergency services update – Shanon and the borough's Solicitor met with St. Barnabas to review a Private Public Partnership proposal for cost sharing of emergency services within Valencia Borough. Updates to be drafted.
10. Bookkeeper and Auditor update – Secretary has been in contact with the auditor who has stated the 2025 financial audit will be submitted this month.
11. DCED help with administrative and secretarial training update – Secretary/Treasurer has been approved for an additional 50 hours of assistance with training/peer liaison.

Correspondence

Received MS4 audit/inspection report – discussed during meeting
Received RTK letter and provided RTK Policy and official form for resubmission – no update
9/21/26 Received resignation letter from Mayor Trosky due to relocation plans effective 10/28/26 – follow up on replacement to be discussed at next meeting

Executive Session

To discuss legal contracts not held.

Next Meeting

Scheduled public council meeting on October 12 at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: 8:09PM Motion: Grey Seconded: Zimmerman

http://ValenciaBoro.org Prepared by Shannon McCall, Secretary and Treasurer, Valencia Borough