Valencia Borough Pennsylvania

Council Meeting minutes – May 11, 2026

The meeting was called to order at 6:30PM with the Pledge of Allegiance at the Valencia Borough Municipal building at 61 Almira Street, Valencia PA 16059.

In Attendance			
President Shanon McKenna	X	Mayor Lori Trosky	
Vice President Josh Zimmerman	X	Secretary and Treasurer Shannon McCall	X
Councilman Roger Grey	X	Maintenance Contractor Rich Trosky	X

Visitors and Public Comment (Limited to 5 Minutes)

Judy Goertz – discussed recent demolition of a neighboring house

Damian Schultz – arrived at 7pm to discuss submissions to the zoning officer

Monthly Standing Business

A. Motion to approve meeting minutes from 4/13/26 called to a vote unanimous in favor.
Motion: Grey Seconded: Zimmerman

B. Motion to approve and ratify expenses in the amount of $6,560.47 called to a vote unanimous in favor.
Motion: Grey Seconded: Zimmerman

C. Motion to approve and ratify payroll in the amount of $1,154.17 called to a vote unanimous in favor.
Motion: Grey Seconded: Zimmerman

Department Reports

1. Borough Maintenance - Rich reported on the installation of new street signs and the lawn mower. Council discussed the repair of the digital radar machines within the Borough and how to mitigate speeding on Three Degree Road.

New Business

1. Open Records / RTKL Request policy review
Motion to approve and enact Open Records/RTKL Request policy called to a vote unanimous in favor.
Motion: Grey Seconded: Zimmerman
2. Road grading discussion was had regarding a walkthrough by the Borough's engineer to identify needs and resolution measures. Josh reviewed the inspection and rating information with Council to determine next steps for project planning. Council will begin with repairing cracks, grates, and storm drain areas and research regarding possible grant opportunities.
3. Act 13 UGWF report filing discussion was had regarding the completion of the yearly report by Roger.

4. PIRMA insurance discussion was had regarding the application for the upcoming years' property and liability insurance to be completed by Secretary.
5. Mayor tenure discussion was had regarding plans for the role within Valencia Borough.

Old Business

1. Downed tree discussion update – Council reviewed a list of providers in the area. Follow up assigned to obtain copies of insurance and workman's compensation policies for interested providers.
2. Charity Place / Three Degree Rd. intersection line of sight update – St. Barnabas has requested assistance from their landscaping provider for completion.
3. Memorial flagpole discussion update – St. Barnabas has agreed to assisting the Borough in restoring the condition of the flagpole and has requested assistance from their landscaping provider for completion.
4. Butler St. STOP sign update
   Motion to ratify purchase and installation of three 30" PennDOT approved STOP signs with reflector bars and the painting of three STOP lines on Butler Street, for cost of under $500 called to a vote unanimous in favor.
   Motion: Grey Seconded: Zimmerman
5. Burning and other Ordinance update
   Motion to advertise adoption of Ordinance 242 at next council meeting called to a vote unanimous in favor.
   Motion: Zimmerman Seconded: Grey
6. Winter Maintenance update – Council reviewed a proposal from a second winter maintenance provider for plowing and salting for the 2026/2027 season.
7. Community functions update – tabled
8. General Fund credit card update
   Motion to approve and enact Credit Card Policy called to a vote unanimous in favor
   Motion: Grey Seconded: Zimmerman
9. Discussion with St. Barnabas on sharing costs for emergency services update - Shanon McKenna met with St. Barnabas to review the interest in a three-year Public Private Partnership to provide basic emergency services within the Borough. The Borough is targeting a draft be completed by the end of summer.
10. Bookkeeper and Auditor update – Accountant set up a municipal liquid fuels QuickBooks account to separate from the General Fund.
11. DCED help with administrative and secretarial training update – No update. Secretary will contact for assistance.

Correspondence

- Permit Application for demolition of 2031 Three Degree Road authorized by Zoning Officer.

Executive Session

An executive session to discuss legal contracts was called to order at 8:10 PM and adjourned at 8:22 PM.

Next Meeting

Scheduled public council meeting on June 8 at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: 8:04PM Motion: Grey Seconded: Zimmerman