



Valencia Borough Pennsylvania

Council Organizational and Public Meeting Minutes – January 5, 2026

The meeting was called to order at 6:30PM at the Valencia Borough Municipal building at 61 Almira Street, Valencia PA 16059.

In Attendance			
President Shanon McKenna	X	Mayor Lori Trosky	Via phone
Vice President Josh Zimmerman	X	Secretary and Treasurer Shannon McCall	X
Councilman Roger Grey	X	Maintenance Contractor Rich Trosky	

Visitors and Public Comment (Limited to 5 Minutes)

No visitors

Oath of Office / Selection of Officers

- Motion to select Secretary to preside in lieu of Mayor called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman
- Collection of already notarized Affidavit of Residency and Oath of Office from all Council members in lieu of swearing-in ceremony: Mayor Lori Trosky, Council 2-year term Shanon McKenna, Council 4-year term Roger Grey and Josh Zimmerman collected and stored
- Motion to nominate Council President: Roger Grey nominates Shanon McKenna with no opposition
Motion to appoint Council President called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman
- Secretary now turns the meeting over to President of Council Shanon McKenna
- Motion to nominate Council Vice President: Roger Grey nominates Josh Zimmerman with no opposition
Motion to appoint Council Vice President called to a vote unanimous in favor
Motion: Grey Seconded: McKenna

2026 Organization / Appointments

- Motion to appoint Shannon McCall as Secretary and Treasurer called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman
- Motion to appoint Rich Trosky as a Maintenance Contractor at called to a vote unanimous in favor
Motion: Grey Seconded: Zimmerman

representative, 2025 Q4 UC: submitted by McKenna. All reports due by end of January 2026.

2. Discussion with St. Barnabas on sharing costs for emergency service update – Shanon McKenna met with St. Barnabas to discuss interest in more funding to address Valencia Borough residents' Fire service costs.
3. Road maintenance update – Council plans to identify needs after the Winter season.
4. Bookkeeper and Auditor update – November reconciliation is completed and in review to be followed by December. Secretary/Treasurer will coordinate with Bookkeeper regarding W2s and 1099s. 2024 audit submission was ratified on December 22nd public meeting. Secretary/Treasurer has begun gathering documents for the 2025 financial audit.
5. DCED help with administrative and secretarial training update – Secretary/Treasurer will coordinate training this January.

Correspondence

- Right to Know Request submitted via email 1/2/26 - granted with 30-day extension to gather and submit available documents.

Executive Session

An executive session called to order at 7:02 PM by Council President to discuss legal contracts was adjourned at 7:39 PM.

Next Meeting

THE PUBLIC COUNCIL MEETING JANUARY12 HAS BEEN CANCELLED

Council meeting on January 26, 2026 at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: 7:00 PM Motion: Grey Seconded: Zimmerman

<http://ValenciaBoro.org> Prepared by Shannon McCall, Secretary and Treasurer, Valencia Borough