Valencia Borough
Pennsylvania

Council Meeting Agenda – December 22, 2025

In Attendance			
President Shanon McKenna		Mayor Lori Trosky	
Vice President Josh Zimmerman		Secretary and Treasurer Shannon McCall	
Councilman Roger Grey		Maintenance Contractor Rich Trosky	

Monthly Standing Business

A. Motion to approve meeting minutes from 11/24/25 called to a vote
   Motion: Seconded:
B. Motion to approved expenses in the amount of $5,269.75 called to a vote
   Motion: Seconded:
C. Motion to approve payroll in the amount of $987.50 called to a vote
   Motion Seconded:

Visitors and Public Comment (Limited to 5 Minutes)

Department Reports

1. Mayor Update
2. Planning Commission Update
3. Borough Maintenance Update – signs and building maintenance

New Business

1. EMS Tax payment
   Motion to approve payment of EMS tax of $533.76 to Quality EMS called to a vote
   Motion: Seconded:
2. Motion to pre-approve electronic payment of upcoming and routine expenses (PennPower for electric, Peoples for gas, Richland Twp for water, Breakneck Creek for sewer, Fidium for communications) called to a vote
   Motion: Seconded:
3. Resolution 2025-21 Budget adoption and tax rates for 2026 – based on rates set in Ordinance 240 and approved in the 2026 Budget
   Motion to adopt Resolution 2025-21 called to a vote
   Motion: Seconded:
4. Valencia Borough professional service provider selection for 2026 discussion
5. Valencia Borough Planning Commission, Zoning Hearing Board, and Council appointments for 2026 discussion

6. Secretary / Treasurer Update – Bulter County millage filing, Form 317, PA Quarterly Q4, Form 944, Elected officials report, MS-965, 2025 Q4 UC all due by end of January 2026.
   Discussion on upcoming training opportunities –
   Motion to approve in-person Newly Elected Municipal Official (NEMO) Boot Camp at the Butler location on January 23 and January 24 for PSAB Member cost of $125.00 called to a vote
   Motion: Seconded:

Old Business

1. 2026 Organizational meeting update –
   Motion to approve moving regularly scheduled Council meeting January 12, 2026 to January 5, 2026 called to a vote
   Motion: Seconded:
   Motion to advertise the Mandatory Organizational Meeting is scheduled for January 5, 2026 called to a vote
   Motion: Seconded:
   Motion to approve payment not to exceed $30 to each individual Council member for mandatory PA Notary Public service costs called to a vote
   Motion: Seconded:
2. UC/WC audit letter update –
3. Intern program update –
4. Discussion with St. Barnabas on sharing costs for emergency service update –
5. Road maintenance update –
6. Bookkeeper and 2024 Auditor update –
   Motion to ratify the 2024 Audit report called to a vote
   Motion: Seconded:
7. DCED help with administrative and secretarial training update –

Correspondence

Executive Session

Next Meeting

Council meeting: Organizational Meeting on January 5th at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: Motion: Seconded:

http://ValenciaBoro.org Prepared by Shannon McCall, Secretary and Treasurer, Valencia Borough