



Valencia Borough Pennsylvania

Council Meeting Minutes – November 10, 2025

The meeting was called to order at 6:30PM with the Pledge of Allegiance at the Valencia Borough Municipal building at 61 Almira Street, Valencia PA 16059.

In Attendance			
President Shanon McKenna	X	Mayor Lori Trosky	X
Vice President Josh Zimmerman	Called in	Secretary and Treasurer Shannon McCall	X
Councilman Roger Grey	X	Maintenance Contractor	

Monthly Standing Business

- A. Changes to Agenda - none
- B. Motion to approve meeting minutes from 10-27-25 called to a vote: unanimous in favor
Motion: Grey Seconded: Zimmerman
- C. Motion to approved expenses in the amount of \$4,274.16 called to a vote: unanimous in favor
Motion: Grey Seconded: Zimmerman
- D. Motion to approve payroll in the amount of \$475.00 called to a vote: unanimous in favor
Motion: Grey Seconded: Zimmerman

Visitors and Public Comment (Limited to 5 Minutes)

Judy Goertz – Informed of an open dinner at the United Methodist Church on November 22 from 5:00pm to 7:00pm.

Richard Trosky – Offered congratulations on the Council and Mayoral election results.

Department Reports

- 1. Mayor Update - Tabled
- 2. Parks and Recreation Update – Tabled
- 3. Planning Commission Update – Tabled
- 4. Borough Maintenance - Tabled

New Business

- 1. Ordinance 241 Authorizing the Secretary and Treasurer to be the same person.

Motion to adopt Ordinance 241 called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

Motion to appoint Secretary, Shannon McCall, as Treasurer called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

2. Resolution 2025-20 for Valencia Borough to assign a Berkheimer liaison as the Secretary and/or Treasurer – to replace Resolution 2025-18 and Resolution 2025-19.

Motion to approve Resolution 2025-20 called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

Old Business

1. Winter maintenance contractor update

Motion to ratify contract with MMC Land Management for snow plowing and salting services called to a vote unanimous in favor.

Motion: Grey

Seconded: Zimmerman

2. UC/WC audit letter update – Tabled

3. Public Official bond update – Tabled

4. Intern program update – Tabled

5. Discussion with St. Barnabas on sharing police, fire and EMS costs update – Tabled

6. 2026 Budget update – A review of the 2026 budget draft was conducted. Council reviewed the details of the 2024 income minus expenses report for a negative net income of \$52,104.62 due to a road project on Butler Street, the budget versus actuals for January 2025 through September 2025, the 2026 Liquid Fuels budget draft, and the 2026 General Fund budget draft.

Motion to advertise that the 2026 budget is available for public review called to a vote with 2 Yay: McKenna and Zimmerman and 1 Nay: Grey with a motion to discuss a 2.5mil tax increase not seconded. No discussion on tax increase was held.

Motion to advertise that the 2026 budget is available for public review to be adopted at the public Council meeting on 11/24/25 re-called to a vote: unanimous in favor.

Motion: Grey

Seconded: Zimmerman

7. Act 205 / 706B VFRA Report update – Act 205 completed for 2023 and 2025. The Secretary contacted the fire auditor and requested an update to the VFRA receipt date on the 706B.

8. Road maintenance update – Tabled

9. Bookkeeper update – Tabled

10. DCED help with administrative and secretarial training update - Tabled

Correspondence

- Received request for reappointment as 2026 municipal engineer from Olsen Craft Associates, LLC.
- Roger shared a letter he received from St. Barnabas.

Executive Session

Executive session for Borough maintenance contractor employment discussion called to order at 7:30 PM and adjourned at 7:41 PM.

Next Meeting

Council meeting on November 24th at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: 7:25pm

Motion: Grey

Seconded: Zimmerman

<http://ValenciaBoro.org> Prepared by Shannon McCall, Secretary and Treasurer, Valencia Borough