



Valencia Borough Pennsylvania

Council Meeting Minutes – October 27, 2025

The meeting was called to order at 6:30PM with the Pledge of Allegiance at the Valencia Borough Municipal building at 61 Almira Street, Valencia PA 16059.

In Attendance			
President Shanon McKenna	X	Mayor Lori Trosky	X
Vice President Josh Zimmerman	X	Treasurer -	
Councilman Roger Grey	X	Secretary Shannon McCall	X

Monthly Standing Business

A. Changes to Agenda –

- a calling executive session after meeting
- b table Motion to Appoint Treasurer
- c added New Business #10

Motion to approve changes to agenda called to a vote: unanimous in favor

Motion: McKenna

Seconded: Zimmerman

B. Motion to approve meeting minutes from 10/13/25 called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

C. Motion to approve expenses in the amount of \$1,251.12 called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

D. Motion to approve payroll in the amount of \$595.00 called to a vote: unanimous in favor

Motion: Grey

Seconded: Zimmerman

Visitors and Public Comment (Limited to 5 Minutes)

1. Rich Trosky – Comments regarding Borough maintenance and property
2. William Pitts – Observation

New Business

1. Treasurer resignation discussion – Treasurer, Michael Rudolph, resigned 10/15/25. The Borough has requested that the current Secretary fill the additional role. An Ordinance permitting one person to maintain both the role of Secretary and Treasurer is needed before

9. Contractor insurance discussion – The insurance provider has confirmed that a maintenance contractor is covered for property and liability per the Borough's policy without major medical.
Motion to appoint Richard Trosky as a maintenance contractor called to a vote unanimous in favor.

Motion: Grey

Seconded: Zimmerman

10. Intern program discussion – Council discussed participating in a paid internship program from the Local Government Academy and Josh will review the program for possible enrollment with the deadline in November.

Old Business

1. Discussion with St. Barnabas on sharing police, fire and emergency service costs update – Shanon McKenna met with a representative from St. Barnabas, who recognizes the Borough's need for contributing to emergency services. Shanon McKenna will schedule a follow up meeting with St. Barnabas to continue discussions regarding emergency service contributions.
2. Police contract renewal update – Decision on Adams Township contract due Nov.1, 2025. Based on positive conversations with St. Barnabas, Shanon McKenna is confident that St. Barnabas will provide assistance and recommends approving the Adams Township contract. Roger will follow up with other Police departments to inform.

Motion to approve the one-year police contract with Adams Township not to exceed \$32,700/year called to a vote unanimous in favor.

Motion: Grey

Seconded: Zimmerman

3. 2026 Budget update – 2026 budget draft is ready and available for Council discussion at meeting November 10, 2025.
4. Act 205 / 706B VFRA Report update
 - a. VFRA live check received and needs deposited. President Shanon will deposit and distribute to VFRA and Secretary Shannon will complete 706B.
 - b. Act 205 pension reports will be completed by Secretary in MunStats.
5. Mars Library Board update – Lori went to the Mars Library board meeting last Monday, which was cancelled and rescheduled. She was unable to attend the rescheduled meeting due to an overlap with Valencia Borough's Council meeting.
6. CD reinvestment update – Roger working with provider regarding the transfer of old CDs to new higher rate CDs.
Motion to open new accounts for three CD's with two signatories as Roger Grey and Shanon McKenna

Motion: Grey

Seconded: Zimmerman

7. Road maintenance update – Josh reports that he will schedule a walkthrough with Scott Foreman.

8. Bookkeeper update – The auditor requested and received additional documents and Council is waiting for final update on the 2024 audit. Reconciliation of Jan 2025 to Sept 2025 bank statements completed and bookkeeper will reconcile October 2025 at the end of month.
9. DCED help with administrative and secretarial training update – No updates.

Correspondence

- Recent Zoning Certificate Application approval received and provided to the resident.

Executive Session

An executive session called to order at 7:18PM and adjourned at 7:38PM

Next Meeting

Council meeting on November 10th at 6:30PM at the Valencia Borough Municipal Building at 61 Almira Street, Valencia, PA 16059

Adjourn Meeting: 7:16PM

Motion: Grey

Seconded: Zimmerman

<http://ValenciaBoro.org>