

New Business

1. Borough priorities discussion was held regarding Borough tasks and priority assignments.
2. Butler Street inspection by Olsen and Craft. A discussion was held regarding an 18mo Aikens bond for release upon inspection. Josh Zimmerman will review and provide an update.
3. Zoning ordinance discussion was held regarding the latest zoning ordinance, rates, and PRDs. Josh Zimmerman will obtain the necessary information.
4. Rekey front door locks discussion was held regarding a potential need to rekey the Borough building and task completion.
5. CD reinvestment discussion was held regarding 3 CD's and PLIGT accounts. It was noted that the liquid fuels CD will need to be deposited into a special Liquid Fuels PLIGT account. Michael Rudolph is working on this task.
6. Secretary and Treasurer appointments

Motion to appoint Shannon McCall as Valencia Borough Secretary.

Motion: Grey Seconded: Zimmerman

Motion to appoint Michael Rudolph as Valencia Borough Treasurer.

Motion: Grey Seconded: Zimmerman

7. Police contract renewal discussion was held regarding the contract of \$30,000/year or \$2,500/mo and a potential tax increase to balance future budgets.
8. Discuss 911 address allocation process. A discussion was held regarding a report from Quality that allegedly led to a delay in EMS response. Reviewed process of Butler County 911 record keeping: a subdivision gets created and information is managed by the Butler County Recorder of Deeds, then the Butler County Mapping Department receives addresses and provides information to the Developer in conjunction with the Post Master. The Borough is not responsible for 911 information management yet does provide an Emergency Management Coordinator (EMC) as a point of contact. Lori Trosky to contact Borough EMC.
9. Review certificate of deposit at NexTier Bank. A discussion was held related to CD investment.

Old Business

1. LGA update. Final Financial Health Assessment meeting was held on August 6th. Next steps include identifying Police, EMS, and Fire costs then discussing potential contributions to cover emergency service costs.
2. PURTA and state filings discussion. Access to MyPath has been obtained and new information on filings has been discovered. PURTA is not on MyPath and Michael Rudolph will look into this.

3. ACT 13 PA Public Utility Commission filing discussion. Roger Grey reports that the Act 13 filing has been completed. Shannon McCall will look into the Municipal Statistics E-Filer Authorization.
4. Liquid fuels revenue discussion. Treasurer Michael Rudolph will investigate reason for liquid fuels revenue deposit delay.
5. Road maintenance discussion. All Valencia Roads will be reviewed and graded. An engineer will review the quality of roads and culverts. Multiple municipal grants can be prepared for funding necessary repairs based on grading.
6. Three Degree Road police monitoring discussion. Follow up is necessary regarding Police traffic citation request for speed control.
7. Bookkeeper discussion.

Motion to sign MPB 2024 and 2025 QuickBooks reconciliation contract for \$2,880.

Motion: Grey Seconded: Zimmerman

8. Payroll reporting discussion. Michael Rudolph will work with the bookkeeper, MPB, to complete necessary filings.
9. DCED help with police contract update. No updates at this time.
10. DCED help with administrative and secretarial training update. Beginning August 2025, DCED will provide assistance with training to Borough members.
11. Mars library board and Butler County Tax Commission Committee (BCTCC) discussions were not discussed. Topics to be added to the August 25th meeting.

Correspondence

Discussed No-Lien Letter for 80 Butler Street, Valencia, PA 16059. The draft has been created by the Borough Secretary and will be sent to Legal for review and approval.

Executive Session

An executive session was called to order at 7:47pm to discuss 1099 contractor role with Rich Trosky for general borough maintenance. The executive session finished at 8:00pm.

Next Meeting

Council meeting on August 25th at 6:30PM at the Valencia Borough Building at 61 Almira Street, Valencia, PA 16059.

Adjourn Meeting at 7:46pm Motion: Grey Seconded: Zimmerman

<http://ValenciaBoro.org>