



# Valencia Borough Pennsylvania

## Council Meeting Agenda – April 28, 2025

The meeting was called to order at 6:30 PM with the Pledge of Allegiance at the Valencia Borough building at 61 Almira Street, Valencia PA 16059.

### In Attendance

President Shanon McKenna	X	Mayor Lori Trosky	X
Vice President Josh Zimmerman	X	Secretary and Assistant Treasurer Amy Brown	
Councilman Roger Grey	X	Treasurer and Assistant Secretary Bonnie Forsythe	

### Monthly Standing Business

- A. Changes to Agenda
- B. Motion to approve meeting minutes from April 14, 2025.

Motion: Councilman Grey

Seconded: Vice President Zimmerman

### Visitors and Public Comment (Limited to 5 Minutes)

### Department Reports

- 1. Mayor Update – no update
- 2. Parks and Recreation Update – no update
- 3. Planning Commission Update – no update

### New Business

#### 1. Financial History and LGA Initial Findings Review

Council reviewed the data provided by the 2025 LGA Financial Health Assessment, which covered 2022 through 2024. The Assessment confirmed that the Borough runs efficiently and has stringent expense control. All revenue sources, including Earned Income and Real Estate Taxes, are expected to remain flat, with no expectation of any future significant revenue increase.

Expenses continue to increase, with police expenditures up more than 150% since 2022 and Fire & EMS almost doubling during the same period. The Borough will have an expected deficit this year and significant deficits in the years to come.

Council spent time discussing our relationships with Saint Barnabas, with its tax-exempt properties. Also discussed was the expected increases from Adams Township's Borough for police coverage and Quality for EMS services.

Motion for Council to develop a presentation to help communicate Valencia Borough's budget challenges.

Motion: President McKenna    Seconded: Vice President Zimmerman

2. Microsoft Office 365 Upgrade

President McKenna recommended that we upgrade to Microsoft Office 365 because it would give Council the ability to store documents and track tasks.

Motion to approve upgrade of Microsoft Office 365 in an amount not to exceed \$1,000.

Motion: Councilman Grey    Seconded: Vice President Zimmerman

3. Office Administration Tasks

Mayor Trosky agreed to check the Borough voice mail once daily, which can now be done by simply calling in and inserting a password.

President McKenna has assumed control of the website until further notice and will be responsible for implementing the 365 Microsoft software package.

Councilman Grey agreed to follow up on any questions or comments residents might have about implementing the Armstrong Franchise Fee.

**Old Business**

**Correspondence**

**Executive Session**

**Next Meeting**

May 12, 2025 at 6:30 PM

Adjourn Meeting 7:50 PM    Motion: Councilman Grey    Seconded: Vice President Zimmerman

<http://ValenciaBoro.org>