



# Valencia Borough Pennsylvania

## Council Meeting Agenda – May 26, 2025

The meeting was called to order at 6:30 PM with the Pledge of Allegiance at the Valencia Borough building at 61 Almira Street, Valencia PA 16059.

In Attendance			
President Shanon McKenna		Mayor Lori Trosky	
Vice President Josh Zimmerman		Treasurer and Assistant Secretary Bonnie Forsythe	
Councilman Roger Grey			

### Monthly Standing Business

- A. Changes to Agenda
- B. Motion to approve meeting minutes from May 12, 2025

Motion:

Seconded:

### Visitors and Public Comment (Limited to 5 Minutes)

### Department Reports

- 1. Mayor Update
- 2. Parks and Recreation Update
- 3. Planning Commission Update

### New Business

- 1. New secretary discussion
- 2. New bookkeeper discussion

Motion to create a parttime bookkeeper job description and post the opening.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

- 3. Intern discussion

Motion to create a parttime Intern job description and post the opening.

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

4. LGA Police contract discussion

Motion to sign the Local Government Services Letter of Intent to get assistance on what Valencia Borough's options are for police services and contracts.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

5. Discuss appointing a Butler County Tax Collection Committee delegate and alternate.

Motion to appoint Roger Grey as BCTCC delegate and Shanon McKenna as alternate.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

6. Discuss scheduling an executive session with Borough solicitor regarding June LGA meeting on financial health assessment

7. Discuss moving to QuickBooks.

Motion to move to QuickBooks online for \$99/month for \$99/month for 5 users.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

8. Saint Barnabas trail walkthrough on 5/9/25 update and discussion

**Old Business**

1. Review and Discuss Priorities and Tasks Spreadsheet
2. Park Lease update
3. PA One Call update
4. LGA update

**Correspondence**

**Executive Session**

**Next Meeting**

June 9<sup>th</sup>, 2025 at 6:30pm

Adjourn Meeting

Motion:

Seconded:

<http://ValenciaBoro.org>