

# Valencia Borough Planning Commission

Meeting Minutes

6-7-18

---

*Commissioners Present:* Torey Verts, Chair; Julie Himmelstein, Vice-Chair; John Mullins

*Guests:* No guests present

## **Call to order:**

The meeting of the Valencia Borough Planning Commission was called to order at 5:30 p.m.

## **Amend/Approve Minutes:**

There were no changes to the meeting minutes from 5-7-18.

Decision: Julie made the motion to accept the minutes. John seconded.

**Vote:** 3.0.0

## **New business:**

The commissioners discussed various ways of getting the community involved with the vision for zoning. Ideas discussed included putting together a flyer to let residents know how they could get information or participate, creating a survey to gauge residents' responses to certain questions, and putting information up on the Valencia Borough website.

Flyer – Julie will design the flyer and Torey and John will give feedback. Commissioners will decide a time to distribute the flyers at a later date.

Survey – Torey will create the initial draft of the survey and Julie and John will give feedback. Questions will include ranking options in order of preference as well as open ended questions. Once the survey is approved during the August meeting, it will be put on the website. Hard copies of the survey will also be available for residents. Torey will research options of putting the survey on Survey Monkey.

Website – Information including the survey and dates for community visioning sessions will be listed on the website after the August meeting.

Commissioners discussed the possibility of having a committee to help with the process. Commissioners decided that as of now a committee wasn't needed, but they would see if there were residents who were interested in helping out with various tasks.

Commissioners took a look at Eagleview maps to get an idea of borough boundaries. There is a tutorial option for Eagleview that commissioners should review.

## **Old business:**

Commission decided not to provide a summary to Chris Rearick at this time until they got feedback from the surveys.

**Next meeting:**

The next meeting will be Thursday, July 5, 2018 at 5:30. Due to summer vacations, there will be a limited agenda at the next meeting.

**Agenda items for next meeting:**

- Amend/approve minutes
- Public comments (if any)

**This month's assignments:**

Torey – Create community input survey; research Survey Monkey; write up meeting minutes; June agenda; Review Eagleview tutorial

Julie – Create flyer; Review Eagleview tutorial

John – Find examples of smaller boroughs and their zoning to see what they do; Review Eagleview tutorial

**Adjournment:**

The meeting was adjourned at 7:00 p.m.

Decision: Julie made the motion to adjourn the meeting. John seconded.

**Vote:** 3.0.0