

Valencia Borough Planning Commission

Meeting Minutes

9-6-18

Commissioners Present: Torey Verts, Chair; Julie Himmelstein, Vice-Chair; John Mullins

Guests: Brian Himmelstein

Call to order:

The meeting of the Valencia Borough Planning Commission was called to order at 5:32 p.m.

Amend/Approve Minutes:

There were no changes to the meeting minutes from 8-2-18.

Decision: Julie made the motion to accept the minutes. John seconded.

Vote: 3.0.0

Public Comments

Brian Himmelstein asked about the process for the distribution of the surveys and volunteered to help.

New business:

Survey – Commissioners reviewed the questions on the community survey and made minor changes. The numbering on the paper survey was changed to match the numbering on the online survey. Volunteers will help with the distribution of the surveys and the SwiftReach911 information sheet this Saturday. Mayor Krystal Schultz contacted JD Turko from St. Barnabas regarding distributing surveys and the SwiftReach911 information sheets to their residents. Torey will call JD Turko on Friday to confirm and discuss distribution to St. Barnabas residents. Torey will send the final PDF to Anne this evening to print and will make final changes to the online survey. Julie will email the flier to Anne.

Community Listening Sessions – Dates and times for community listening sessions will be discussed at October's meeting. Commissioners discussed getting Chris Rearick's feedback before the sessions and will invite him to October's meeting. Commissioners will be able to base some questions for the sessions off of preliminary data from the community surveys. Online announcements and signage will be needed for the sessions.

Zoning examples – John emailed commissioners local examples of zoning ordinances. He stated that it was difficult to find an example that would be similar to our borough. Commissioners will ask Chris Rearick if he has a template or if there are better examples to read to get started.

Old business:

Yearly report – Commissioners confirmed the Valencia Borough Planning Commission's annual report is due to Council by March 1st.

Next meeting:

The next meeting will be Thursday, October 4, 2018 at 5:30.

Agenda items for next meeting:

- Amend/approve minutes
- Survey discussion – summary of preliminary data
- Discuss and schedule community listening sessions
- Feedback from Chris Rearick regarding listening sessions
- Planning borough walkthrough

This month's assignments:

Torey – Write up meeting minutes; September agenda; revise survey and email Anne; contact JD Turko; email to Chris Rearick; canvassing; enter surveys

Julie – Email flier to Anne; canvassing; enter surveys if needed

John – Start process for signage for community meetings; enter surveys if needed

Adjournment:

The meeting was adjourned at 7:02 p.m.

Decision: John made the motion to adjourn the meeting. Julie seconded.

Vote: 3.0.0