

Valencia Borough Planning Commission

Meeting Minutes

5-6-2021

Commissioners Present: Torey Verts; Julie Himmelstein; John Mullins

Guests: Brian Himmelstein, Samantha Beal (Butler Eagle)

Call to order:

The meeting of the Valencia Borough Planning Commission was called to order at 5:33 p.m.

Amend/Approve Minutes:

No changes were made to the meeting minutes from 4-1-2021.

Decision: Commissioner Himmelstein made the motion to accept the minutes. Commissioner Mullins seconded.

Vote: 3.0.0

Public Comments

Commissioners welcomed Samantha Beal from the Butler Eagle. There were no other public comments.

New business:

PRD and Other Updates

Council President Himmelstein gave an update from Valencia Borough Council. St. Barnabas has Phase One of the Woodlands paved. Valencia Borough has received the funds for the turnback of Three Degree Road. Valencia Borough is still waiting for PennDot to release the funds to Adams Township before the project can be released out to bid. Commissioner Himmelstein and Mr. Himmelstein attended the turnback project meeting in Adams Township as representatives for Valencia Borough on April 13th.

Food Bank Donation Box

Commissioner Mullins will follow up with Pastor Jim Kirk about the community food donation box. Commissioner Mullins will ask Pastor Kirk if there is a carpenter at the church who can build the food box. Commissioner Verts sent Commissioner Mullins a basic design concept for a food box. Commissioners decided that there needs to be more information before any further plans are discussed.

Zoning Certificate Application

Commissioner Verts sent out to the other commissioners a step by step list for the zoning certificate application process in order to make the process easier for residents to understand. Commissioner Mullins stated that the list seems easy to comprehend. Commissioner Himmelstein agreed and stated to add the web address to step 1. Commissioner Verts will ask Council Member McKenna to add the information to the website.

Zoning Hearing Board

Commissioner Himmelstein will contact Chris Rearick in order to schedule an organizational meeting with the Zoning Hearing Board.

Annual Report

Commissioner Mullins offered to write the annual report that will be presented to Council. Commissioners will review the report at next month's meeting.

Next meeting:

The next meeting will be Thursday, June 3, 2021 at 5:30.

Agenda items for next meeting:

- Amend/approve minutes
- Community Food Donation Box discussion
- Annual Report discussion

This month's assignments:

Commissioner Verts – July agenda; minutes; set up Zoom meeting

Commissioner Himmelstein – Write annual report

Commissioner Mullins – Borough building attendee; talk to Pastor Jim Kirk about community food bank box

Adjournment:

The meeting was adjourned at 5:58 p.m.

Decision: Commissioner Mullins made the motion to adjourn the meeting. Commissioner Himmelstein seconded.

Vote: 3.0.0