

Valencia Borough Planning Commission

Meeting Minutes

1-2-2020

Commissioners Present: Torey Verts; Julie Himmelstein; John Mullins

Guests: Brian Himmelstein

Call to order:

The meeting of the Valencia Borough Planning Commission was called to order at 5:37 p.m.

Amend/Approve Minutes:

December's meeting minutes will be reviewed in February.

Decision: Commissioner Himmelstein made the motion to review the December meeting minutes in February. Commissioner Mullins seconded.

Vote: 3.0.0

Public Comments

No public comments.

New business:

Update on Woodlands PRD

The Valencia Borough Planning Commission still has not received the response letter from the Butler County Planning Commission regarding the St. Barnabas Woodlands PRD. Commissioner Verts will email Steve Victor and ask him to provide a copy.

A discrepancy with the water availability letter was discovered. The letter included in the application was an older letter dated from 2018 and referenced Wagamond Way. It was suggested to have Chris Rearick contact Steve Victor for an updated letter. Brian Himmelstein stated that Valencia Borough has an agreement with Richland Township Municipal Authority that all of the water provided to Valencia Borough will come from Richland Township.

The Findings of Fact and Conclusions of Law document was received today. Commissioners will review the document and send comments to Commissioner Verts. A discrepancy has been discovered with item #15. It references Adams Township for providing water instead of Richland Township.

Burning Ordinance

Commissioner Himmelstein moved to table further action on the borough burning ordinance.

Commissioner Mullins seconded.

Vote: 3.0.0

STMP Program

Council has asked the Planning Commission to assist with the Strategic Management Planning Program (STMP). This is a program that provides matching grant funds to assist municipalities experiencing fiscal difficulties. Commissioner Verts will follow up with Council Member McKenna to learn more information on how to proceed.

Zoning Ordinance

Commissioners discussed a review of the zoning ordinance. When the ordinance was first passed, commissioners stated that they would review the ordinance in six months. Commissioners decided that the PRD section was a logical place to start the review. Commissioners will review that section and make notes for further discussion.

Zoning Hearing Board

Commissioners discussed the possibility of a vacancy on the Zoning Hearing Board. Commissioner Himmelstein will follow up with current board members to discuss availability.

Next meeting:

The next meeting will be Thursday, February 6, 2020 at 5:30.

Agenda items for next meeting:

- Amend/approve minutes
- PRD update
- STMP update
- Zoning ordinance discussion

This month's assignments:

Commissioner Verts – February agenda; Council meeting; review zoning ordinance; follow up with STMP

Commissioner Himmelstein – Council meeting; review zoning ordinance; follow up with Zoning Hearing Board

Commissioner Mullins – Review zoning ordinance

Adjournment:

The meeting was adjourned at 6:23 p.m.

Decision: Commissioner Himmelstein made the motion to adjourn the meeting. Commissioner Mullins seconded.

Vote: 3.0.0