

## **Valencia Borough Planning Commission**

*Meeting Minutes*

4-1-2021

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*Commissioners Present:* Torey Verts; Julie Himmelstein; John Mullins

*Guests:* Brian Himmelstein

### **Call to order:**

The meeting of the Valencia Borough Planning Commission was called to order at 5:30 p.m.

### **Amend/Approve Minutes:**

No changes were made to the meeting minutes from 3-4-2021.

Decision: Commissioner Himmelstein made the motion to accept the minutes. Commissioner Mullins seconded.

**Vote:** 3.0.0

### **Public Comments**

No public comments.

### **New business:**

#### **PRD and Other Updates**

Mr. Himmelstein gave an update on the St. Barnabas PRD. They are moving along as the weather allows. They have the foundation in for building 100 and are working on the rest of the utilities. As well, they have moved dirt for the foundation of the roadway. Valencia Borough Council set up an account for incentive zoning payments and the first \$6000 was deposited.

Mr. Himmelstein gave an update on the turnback program for Valencia Borough. There will be an open house on April 13<sup>th</sup> from 6:00-8:00 p.m. at the Adams Township Building where drawings and a discussion of the final design will be presented. Valencia Borough is still waiting for the payment from PennDot to get started.

Mr. Himmelstein stated that the owner of 74 Butler Street applied for permits to build a house. Their hopes are to have a buyer for the house once the construction is completed.

Mr. Himmelstein gave an update on the Economic Recovery Bill. Valencia Borough will be receiving approximately \$134,000. Council is still waiting on guidance on how that money can be used. The money will be distributed over two years. Possibilities for usage include an infrastructure bank on storm water improvements.

Mr. Himmelstein reminded Commissioners to fill out and send in their ethics forms if they haven't already done so.

### Food Bank Donation Box

Pastor Jim Kirk discussed the food donation box with the church's elders, and they would like to go forward with the idea. If Commissioners think the money should come out of capital improvements, Council would need to have a budget and vote on it. It's estimated the box would cost about \$300 to build. Commissioner Verts and Commissioner Mullins are able to donate supplies and money if needed. Commission Mullins will follow up with Pastor Kirk to see if the church has a carpenter.

### Zoning Certificate Application

Commissioners had a discussion on the Zoning Certificate Application as there seems to be some confusion to the process of application for building or additions. Commissioners will look at the application to see what changes can be made to make it less confusing. Commissioner Himmelstein suggested listing the fees on the application. Commissioner Verts suggested publishing Commissioner Himmelstein's fee excel sheet that she created to help make the process easier for residents.

### Vaccine for Public Officials

Mr. Himmelstein reminded everyone that on April 12<sup>th</sup> public officials are eligible to receive the Covid-19 vaccine.

### Next meeting:

The next meeting will be Thursday, May 6, 2021 at 5:30.

### Agenda items for next meeting:

- Amend/approve minutes
- Community Food Donation Box discussion
- Zoning Certificate Application discussion

### This month's assignments:

Commissioner Verts – June agenda; set up Zoom meeting; look at zoning certificate application

Commissioner Himmelstein – look at zoning certificate application

Commissioner Mullins – Borough building attendee; talk to Pastor Jim Kirk about community food bank box; look at zoning certificate application

### Adjournment:

The meeting was adjourned at 6:11 p.m.

Decision: Commissioner Mullins made the motion to adjourn the meeting. Commissioner Himmelstein seconded.

**Vote:** 3.0.0