



Valencia Borough Pennsylvania

Council Meeting Minutes

October 14 2024

The meeting was called to order at 6:30 PM with the Pledge of Allegiance.

In Attendance			
President Rob Vigue	X	Mayor Lori Trosky	X
Vice President Torey Verts	X	Secretary and Assistant Treasurer Amy Brown	X
Councilman Roger Grey	X	Treasurer and Assistant Secretary Bonnie Forsythe	X

Monthly Standing Business

A. Changes to Agenda

Real estate hearing is for 63 Almira Street, not 124 W Diamond St.

B. Motion to approve meeting minutes from September 9, 2024

Motion: Councilman Grey Seconded: Vice President Verts

C. Reading of Financials (incomplete but in progress)

Verts requested to see income every month in addition to what Forsythe presented.

Motion: Vice President Verts Seconded: Councilman Grey

D. Motion to approve October 2024 expenses in the amount of \$8,439.48.

Motion: Councilman Grey Seconded: Vice President Verts

Visitors and Public Comment (Limited to 5 Minutes)

Margie: drain at bottom of Webb Alley needs attention. Water has trenched underneath the grate. Water no longer enters the drain.

Judy: in attendance to observe.

Mike Sirianni: variance application.

Old Business

1. Executive Session Documentation

Executive session was held September 9, 2024 from 7:49 PM to 8:09 PM to discuss legal matters.

2. Powell Property

Powells were in attendance. President Vigue had stopped before meeting to discuss existing legal issues. Powells are checking on contract with landscape company and should have answer tomorrow. President Vigue stressed importance of obtaining the correct information. Issue tabled until next month's meeting.

3. Street Signs Update

President Vigue has all the street signs but not the street name signs. Still dealing with color of signs. R. Trosky to assist President Vigue in installing signs. Powell questioned if rumble strips will be installed on Butler Street. President Vigue stated they would investigate it and address it in the future when funds are available. Vice President Verts suggested getting license plates of offenders and the Borough can turn that information in to Adams Township Police.

4. St. Barnabas – Follow Up

Have not had another meeting. Will schedule soon in order to work on the 2025 budget. Vice President Verts is waiting on response from JD Turko.

Vice President Verts would like to start documenting, on a monthly basis, the percentage of all the services they use (EMS, fire, police, library, fire hydrants, etc.) and the corresponding dollar amounts. Will then ask St. Barnabas to donate that amount each month.

St. Barnabas recently fixed sink hole in park and flattened the area.

5. New Laptop

- a. Motion to approve the purchase of a new laptop for the administration staff in an amount not to exceed \$1,200.00.

Motion: Councilman Grey Seconded: Vice President Verts

6. 2025 Budget

Forsythe suggested a dedicated budget workshop meeting in addition to monthly council meeting. Councilman Grey would also like to discuss a potential tax increase at budget meeting. Vice President Verts stressed importance of getting help from St. Barnabas.

Budget meetings set for October 23, 2024 at 5:30 PM and November 8, 2024 at 4:30 PM.

New Business

1. Planning Commission Update

Discussed trick or treat. Vice President Verts recommended not advertising on Butler Radio or Butler Eagle to limit number of kids. Concerned about getting too many people and potentially golf carts on Borough streets. Mayor Trosky stated that should be the responsibility of Adams Township police. Vice President Verts would like a plan for

parking if too many people enter Borough. President Vigue and R. Trosky are to walk around Borough and alert police if any problems. Vice President Verts and Mayor Trosky will monitor additional streets. Mayor Trosky to reach out to churches to see if they are ok with using their parking lots.

Discussed public excavation. Vice President Verts requested a copy of Mars' paving ordinance so Valencia can put one in place before gas company work.

Potentially not going to hold monthly meetings. May move to bi-monthly or quarterly.

2. Library Donation

Vice President Verts suggested instituting a library tax in the future.

- a. Motion to approve a donation to Mars Area Public Library in an amount to be \$1,000.

Motion: President Vigue Seconded: Grey

3. Office Supplies

- a. Motion to approve the purchase of a locking mailbox in an amount not to exceed \$300.00.

Motion: Vice President Verts Seconded: President Vigue

Motion to pick up mail at post office once every two weeks and not purchase a locking mailbox.

Motion: Seconded:

- b. Motion to approve the purchase of a shredder in an amount not to exceed \$60.00.

Motion: Councilman Grey Seconded: Vice President Verts

4. Payroll Processing

Vice President Verts explained new system to approve payroll. Forsythe and Brown to keep track of time on timesheet. Every two weeks it will be emailed to Council for approval. Forsythe will then process payroll. Forsythe requested to set up online accounts to pay federal and state withholding taxes. Separate payroll approval for future agendas.

Councilman Grey expressed Council's thanks to Verts for work done this year to keep Borough compliant and functioning.

Motion to create the accounts necessary to electronically pay payroll taxes.

Motion: Councilman Grey Seconded: Vice President Verts

5. Additional Budget Meetings: See #6 under Old Business.

6. PLGIT Discussion

Forsythe explained PLGIT and its purpose. Suggested moving Borough's CDs at NexTier to PLGIT. Waiting on information from PLGIT to get started. Forsythe will forward information to Council when she receives it. Also suggested getting procurement cards through PLGIT to purchase items online without reimbursements.

7. Trick or Treat

- a. Motion to approve trick or treat in Valencia Borough for October 26, 2024 from 6:00 PM to 7:30 PM.

Motion: Vice President Verts Seconded: Councilman Grey

8. Real Estate Hearing for 63 Almira Street

President Vigue to attend hearing to represent Borough.

Department Reports

1. Mayor Update

Fetterhoffs are still neglecting property but fire police trucks have been moved. Golf cart with tree on it remains.

Councilman Grey would like to see stronger code enforcement in the Borough. Vice President Verts stated she thinks there are more important issues to address before code enforcement and Borough does not have the funds to focus on code enforcement.

Attended local government conference in Butler. Gave contact information to Vice President Verts for potential help with St. Barnabas.

2. Parks and Recreation Update

R. Trosky expressed concern that they cut monkey bars off at ground level and moved them. Metal set is no longer usable. Would need extensions and cemented back into the ground. Council does not want to reinstall monkey bars due to liability concerns. Borough will not reinvest in park equipment, St. Barnabas should.

Adams Township is losing two ballfields and interested in using Valencia's. May help get the field into playing condition. Travel team wants exclusive rights. President Vigue did not think that would be fair to the community. Baseball Association is willing to do fundraising to help fix field.

3. Treasurer's Report

Forsythe also attended local government conference with Mayor Trosky.

Correspondence

Executive Session

Requested by: Verts Topic: Legal matters

Time In: 8:45 PM Motion: Vice President Verts Seconded: Councilman Grey

Time Out: 9:08 PM Motion: Councilman Grey Seconded: Vice President Verts

Next Meeting

November 11, 2024 at 6:30 PM

Adjourn Meeting Motion: Councilman Grey Seconded: Vice President Verts

<http://ValenciaBoro.org>